

- ◆ Bradford House ◆ Brooklyn Apartments
- ◆ Campus Heights ◆ Hamilton Court
- ◆ Harrison House ◆ Madison Manor



- ◆ Patricia Place ◆ Royal Manor
- ◆ University Court ◆ University Townhomes
- ◆ University West

## UNIVERSITY HOUSING NEWS

Volume 2, Issue 1

June 2008

### Quarterly Newsletter

**We want to provide useful and fun information that will insure your stay at University Housing to be a pleasant one.**

**If you have any suggestions, ideas or would like to write an article, restaurant review or suggest a fun activity just send an email to:**

**DJ@uwhousing.net**  
**Subject: My Idea**

### From the Operations Team

We are excited to announce that our operations team are wearing their new identification tags and University Housing Logo Shirts for easy identification purposes.

When you see them in and around the buildings feel free to say "Hi" to:

**Juan, Julio, Bernardo and DJ**

### Leasing Information



Leasing for fall 2008 has begun.

Showing by appointment only.

Please call our Leasing Agent at

**(206) 355-1768**

### Fire Safety Tips



#### Rule #1 - No smoking in the building!

- ◆ **Wear tight-fitting clothing while cooking.** Oversized or long, draping clothes can easily brush against a hot burner and catch on fire.
- ◆ **Never leave the kitchen while cooking on the stove/range.** A stove/range fire can erupt in seconds, so it is important that you are nearby to put out flames or call 911.
- ◆ **Position pot and pan handles toward the center and away from people traffic.** A pot or pan can easily be knocked off the stove/range.

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## Fire Safety Tips (continued from page 1)



- ◆ **Clean grease off the stove/range regularly.** One major fire safety “no-no” is allowing grease to build up, because large amounts of grease can ignite. Wipe the stovetop/range top after cooking.
- ◆ **Heat oil, gradually.** This fire safety measure will prevent hot oil from splattering onto your skin or in your eyes. **Never** pour oil into a hot pan, because it can burst into flames within seconds. It is safer to pour oil into the pan before you turn on the burner.

### Extinguishing Stove/Range Fires

- ◆ If grease or oil in the pan ignites, smother the fire with a lid or baking soda and turn off the stove/range. Never use water, which causes grease fires to spread.
- ◆ Do not remove the lid or put it under water until it cools.

### Extinguishing Oven/Microwave Fires

- ◆ Leave the oven or microwave door shut and turn off the heat. If the flames do not go out right away, leave immediately and dial 911. Be sure to have your oven or microwave inspected by one of our maintenance people before you use your oven or microwave again. You can email [fix@uwhousing.net](mailto:fix@uwhousing.net) with your request.

Remember, safety first and if you can not contain the fire, call 911!

## Things to do around town



### Seattle International Film Festival

May 22 - June 15, 2008 - Various Locations

The 33<sup>rd</sup> Annual Seattle Film Festival promises to be an exciting Viewing Event. Experience 25 Days of intense film viewing, where you can indulge in every type of cinema from US to foreign films.

### July 4<sup>th</sup> Celebrations

- **Myrtle Edwards Park** - Near Pier 70 at the Waterfront is home to Seattle’s daylong **Fourth of Jul-Ivar’s** celebration. Live music and entertainment begins at 12:30 p.m. and ends with a great **Fireworks Display** at 10:00 p.m.
- **Gasworks Park** - Hosting the largest **Fireworks Show** in the Seattle area. Lake Union district will be lit up with a huge **Pyrotechnic Extravaganza** at 10:00 p.m.

### Bite of Seattle (Seattle Center)

July 18 - 20, 2008

First introduced to the Seattle area in 1982 at Greenlake with 26 Restaurants and 1 entertainment stage, “**Bite of Seattle**” has grown into one of Seattle’s largest Summer Festivals.

#### Festival hours:

Friday and Saturday - 11:00 a.m. - 9:00 p.m.

Sunday - 11:00 a.m. - 8:00 p.m.

### Bumbershoot Festival (Seattle Center)

August 29 - September 1, 2008

Bumbershoot is a huge **4-day Party** that celebrates the end of Summer with a really spectacular showcase of artists.

**Enjoy the Summer!**

## Move-out Tips



### **August 2008 move-out tips for University Housing Apartments:**

Your lease requires you to move at the end of August by noon. If you and your roommates can move out **before August 31<sup>st</sup>**, we would encourage you to do so to avoid the move-out mayhem.

Please be aware that the security deposit you gave us when you signed your lease is **not** a last month's rent, but a security deposit. Therefore, **August rent is due on or before the first of August.**

### **Moving out can be hectic. Here are a few tips to help smooth the process:**

1. Call the administrative office at (206) 632-1112 to schedule a move-out appointment.
2. At your move-out appointment, we will walk your unit with you and fill out an inspection report.
3. One or more roommates need to be present for the move-out appointment. The walk-through must be done after you have moved all of your furniture and belongings out of the unit.
4. Thoroughly clean your unit, including bathrooms, kitchen, refrigerator, cabinets, floors, blinds, etc.
5. Do not throw household items in the dumpsters. Violation of this rule can result in a charge.
6. At your move-out appointment you must return all keys, garage door opener(s) and parking permit(s) for your entire unit.
7. Make sure you call your cable company to disconnect your cable and landline phone service.
8. Cancel your newspaper subscription.
9. Fill out a "Forwarding Address" form at the post office or change it through the web at [www.usps.com](http://www.usps.com)

**We will be delivering a move-out letter to all the apartment residents at the end of July with more specific details.**

## **Have a maintenance request?**

If you have a maintenance request, you can submit your work order in three convenient ways:

**Remember to give us permission to enter your unit in case you are *not* home when we come.**

- ◆ Visit us online at:

*[www.uwhousing.net](http://www.uwhousing.net)*

On the left side of our home page there is a tab named Maintenance Request under Current Resident. Proceed to fill out the request.

- ◆ Submit your maintenance request via email to:

*[fix@uwhousing.net](mailto:fix@uwhousing.net)*

Please include the name of the apartment complex, unit number, along with your name and telephone number. Describe the problem or work that needs to be performed, please be specific.

- ◆ Submit your maintenance request in the message box located in your building. We collect forms from the message box at least once a week.

If you have an **emergency**, such as a flood, water leak, no hot water or heat, please contact our operations manager at:

**(206) 349-7081**



Our office and operation teams are here to provide exceptional service.